



HR EXCELLENCE IN RESEARCH



**VICE-RECTOR  
IN CHARGE OF THE SCHOOL OF LANGUAGE AND LITERATURE  
AT THE ADAM MICKIEWICZ UNIVERSITY, POZNAŃ**

**ANNOUNCES**

**A COMPETITION**

**for the position of Foreign language teacher**

**at the Faculty of Modern Languages and Literatures**

<b>Basic information</b>
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- 1. Competition reference number:** konkurs\_59\_NEO\_lektor\_1\_2021
- 2. Research discipline (research field):**
- 3. Number of work hours per week including a task-based work schedule (if applicable):**  
full-time, 40 hours a week in the task-based working time system
- 4. Type of an employment contract and expected duration of employment, i.e.:** temporary contract from 1/10/2021 to 30/09/2022
- 5. Anticipated job starting date:** 1/10/2021
- 6. Workplace location:** ul. Grunwaldzka 6, 60-780 Poznań
- 7. Application deadline and process:** Documents must be submitted at the Service Desk of the Institute of Oriental Studies (ul. Grunwaldzka 6, 60-780 Poznań or by email: kasiab13@amu.edu.pl) by 16.08.2021 and they should be marked by the appropriate reference number of the competition.
- 8. Required documents**
  - Application form/letter of the candidate addressed to the Vice-Rector announcing the competition;
  - *Curriculum Vitae*;
  - Diplomas or certificates issued by colleges and universities attesting to education and degrees or titles held (in case of academic degrees obtained abroad - the documents must meet the equivalence criteria set out in Article 328 of the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2021, item 478 i.e. as amended; Polish: Dziennik Ustaw 2021 poz.478);
  - Information on the Applicant's research, teaching and organizational achievements;
  - Personal data form for the candidate applying for a position;

- Consent to the processing of personal data as follows : In accordance with Article 6 (1) (a) of the General Data Protection Regulation of 27 April 2016. (OJ EU L 119/1 of 4 May 2016) I consent to the processing of personal data other than: first name, (first names) and surname; parents' first names; date of birth; place of residence (mailing address); education; previous employment history, included in my job offer for the purpose of the current recruitment.";
- a declaration that Adam Mickiewicz University in Poznan will be the principal employer;
- reference letters;
- Other documents as determined by the competition committee.

<b>Conditions of the competition determined by the competition committee</b>
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**I) Determination of qualifications: (researcher profile) according to the Euraxess guidelines**

- **(R1) First Stage Researcher** (up to the point of PhD)
- **(R2) Recognised Researcher** (PhD holders or equivalent who are not yet fully independent)
- **(R3) Established Researcher** (researchers who have developed a level of independence)
- **(R4) Leading Researcher** (researchers leading their research area or field)

**II) Job Offer description**

Institute of Oriental Studies at Adam Mickiewicz University (Poznań, Poland) seeks to appoint a foreign language teacher specialising in the practical teaching of Chinese and classical Chinese. We are looking for a highly motivated person with relevant knowledge and experience in teaching classical Chinese and Chinese as a foreign language. The selected candidate will be expected to teach Chinese to university students of the 1st cycle (as defined within the framework of the Bologna Process). The teaching workload will be 540 hrs per academic year.

**III) Requirments and qualifications**

The competition is open to individuals who meet the requirements specified in Article 113 of the Law on Higher Education and Science of 20 July 2018 (Journal of Laws of 2021, item 478, i.e. Article 113) and who meet the following requirements:

- 1) Licentiate or MA degree in philology,
- 2) several years of teaching experience,
- 3) excellent educational background regarding teaching classical Chinese and Chinese as a foreign language,
- 4) good knowledge of written and spoken English
- 5) good knowledge of other Chinese dialects and educational background for teaching subjects such as: conversations in advanced level, reading specialist texts, text composition will be an asset
- 6) native knowledge of the Chinese language

**IV) Required languages:**

- Chinese language (Mandarins) – Proficient level
- classical Chinese language – proficient level

- English language – Upper-Intermediate level

#### **V) Required research, teaching or mixed experience**

1. Several years of experience in teaching modern Chinese languages and classical Chinese will be an advantage.
2. Several years of experience in teaching at a university will be an advantage.

#### **VI) Benefits**

- ✓ an atmosphere of respect and cooperation
- ✓ supporting employees with disabilities
- ✓ flexible working hours
- ✓ remote work applicable
- ✓ funding for language learning
- ✓ co-financing of training and courses
- ✓ additional days off for education
- ✓ life insurance
- ✓ pension plan
- ✓ savings and investment fund
- ✓ preferential loans
- ✓ additional social benefits
- ✓ leisure-time funding
- ✓ subsidizing children's vacations
- ✓ "13th" salary
- ✓ bike racks

#### **VII) Eligibility criteria:**

- 1) MA degree or/and Licentiate in sinology/Chinese language studies,
- 2) several years of teaching experience,
- 3) excellent educational background regarding teaching classical Chinese and Chinese as a foreign language,
- 4) good knowledge of written and spoken English,
- 5) good knowledge of other Chinese dialects and educational background for teaching, subjects such as: conversations in advanced level, reading specialist texts, text composition will be an asset,
- 6) native knowledge of the Chinese language.

#### **VIII) The selection proces:**

1. Competition committee begins working no later than 14 days after the deadline for submission of documents.
2. Formal evaluation of submitted proposals.
3. Call to provide additional or missing documents if necessary.
4. Selection of candidates for the interview stage.
5. Interviews for candidates who meet the formal requirements.
6. The committee has the right to request external reviews of candidates' work or to ask candidates to conduct teaching assignments with an opportunity for student evaluation.
7. Other.
8. The chair of the competition committee announces the results and informs the candidates. This information will include justification with a reference to candidates' strengths and weaknesses. Submitted documents will be sent back to candidates.

#### **IX) Prospects for professional development**

Selected candidate will have an opportunity to conduct research with the support of fellow researchers, take part and apply for a variety of research projects in order to develop in his/her preferred field of Chinese

**RODO Information Clause :**

Pursuant to Article 13 of the General Data Protection Regulation of 27 April 2016. (Official Journal of the EU L 119 of 04.05.2016) we inform that:

1. The controller of your personal data is Adam Mickiewicz University, Poznań with the official seat: ul. Henryka Wieniawskiego 1, 61 - 712 Poznań.
2. The personal data controller has appointed a Data Protection Officer overseeing the correctness of the processing of personal data, who can be contacted via e-mail: iod@amu.edu.pl.
3. The purpose of processing your personal data is to carry out the recruitment process for the indicated job position.
4. The legal basis for the processing of your personal data is Article 6(1)(a) of the General Data Protection Regulation of 27 April 2016 and the Labour Code of 26 June 1974. (Journal of Laws of 1998 N21, item 94 as amended).
5. Your personal data will be stored for a period of 6 months from the end of the recruitment process.
6. Your personal data will not be made available to other entities, with the exception of entities authorized by law. Access to your data will be given to persons authorized by the Controller to process them in the performance of their duties.
7. You have the right to access your data and, subject to the law, the right to rectification, erasure, restriction of processing, the right to data portability, the right to object to processing, the right to withdraw consent at any time.
8. You have the right to lodge a complaint to the supervisory authority - the Chairman of the Office for Personal Data Protection, ul.Stawki 2, 00 - 193 Warsaw.
9. Providing personal data is mandatory under the law, otherwise it is voluntary.
10. Your personal data will not be processed by automated means and will not be subject to profiling.