



HR EXCELLENCE IN RESEARCH



**VICE-CHANCELLOR  
HEAD OF THE SCHOOL OF LANGUAGES  
AND LITERATURE  
OF THE UNIVERSITY OF ADAM MICKIEWICZ IN POZNAN**

**HEREBY ANNOUNCES**

**A CALL FOR APPLICATIONS**

**for the post of Assistant Professor  
at the Faculty of Polish and Classical  
Studies**

<b>Basic information</b>
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- 1. Reference number:** konkurs\_20\_WFPiKl\_adiunkt\_1\_2024
- 2. Research field:** literature studies
- 3. Working time:** Full-time contract (40 hours per week)
- 4. The basis of employment:** fixed-term employment contract for 1 year with the possibility of extension
- 5. Expected date of commencement of work:** 1<sup>st</sup> October 2024
- 6. Place of work:**  
The Institute of Polish Philology  
The Faculty of Polish and Classical Philology  
Collegium Maius, Fredry 10 Street, 61-701 Poznań
- 7. The deadline, form and place of application:**  
The application deadline: 28.08.2024.  
By post: The Office of the Faculty of Polish and Classical Studies (Biuro Obsługi Wydziału Filologii Polskiej i Klasycznej), Fredry 10 Street, room 56, 61-701 Poznań  
By e-mail: [natalia.czerwinska@amu.edu.pl](mailto:natalia.czerwinska@amu.edu.pl)  
In both cases, reference should be made in the application to the reference number for the post.

## 8. Required documents

- A cover letter addressing the application for the contest announced by the Vice-Chancellor;
- *Curriculum Vitae*;
- Diplomas or certificates issued by universities confirming the education and the degrees or academic titles held (for degrees obtained outside the country, documents must meet the equivalence criteria set out in Article 328 of the Law on Higher Education and Science of 20<sup>th</sup> July 2018 (Journal of Laws of 2023, item 742, as amended);
- Information on research, teaching and organisational achievements, which should include:
  - 1) Scholarly output (with particular emphasis on achievements in research on 19<sup>th</sup> century literature and culture):
    - a) publications (monographs and peer-reviewed articles, edits and co-edits, translations from English or other foreign languages),
    - b) participation in national and international conferences (with the paper),
    - c) grants (leader, contractor),
    - d) current membership in editorial committees of journals and publishing series,
    - e) foreign and domestic scientific internships (place, type of internship, objectives, results),
    - f) awards for scientific activities.
  - 2) Organisational activities: the organisation of conferences and events of a scientific and cultural nature. Cooperation with national and international centres and institutions.
  - 3) Teaching activities:
    - a) teaching activities (type of classes taught, topics and content of education, list of classes taught in foreign languages),
    - b) development of study programmes/specialisations,
    - c) awards for teaching activities.
- Other documents determined by the selection board: Plans for further scientific and teaching development.
- Popularisation activities: popular science publications, organising and conducting events which are aimed at popularising media and culture.
- Other activities of the applicant/candidate (e.g. volunteering).
- Awards and distinctions (other than academic and teaching awards).
- Certificate of proficiency in English and/or self-declaration of the candidate's knowledge of English with a declared level of oral and written proficiency and willingness to teach in English, prepare conference presentations and publications.
- Consent to the processing of personal data of the following content: *"In accordance with Article 6(1)(a) of the General Data Protection Regulation of 27<sup>th</sup> April 2016. (OJ EU L 119/1 of 4<sup>th</sup> May 2016), I hereby give my consent to the processing of personal data other than: first name, (first names) and surname; parents' first names; date of birth; place of residence (mailing address); education; previous employment history, contained in my job offer for the purpose of the current recruitment process";*

### The conditions of the contest defined by the selection board

#### The determination of qualifications: (researcher profile) according to the Euraxess guidelines

- R 1 Scientist without a doctoral degree
- R 2 Scientist with a doctoral degree
- R 3 Independent researcher
- R 4 Experienced independent scientist

#### I) The description of the job offer

The Assistant Professor at the Institute of Polish Philology of the The Faculty of Polish and Classical Philology

- specialisation in Polish literary studies.

The holder of the post of Assistant Professor will be obliged to conduct individual research and work in research teams, to publish scientific works resulting from them, and to participate in scientific conferences at within the country and abroad. The teaching load will include classes related to the teaching of the history of Polish and European literature with particular emphasis on Romantic literature, as well as undergraduate seminars and optional classes related to the above specialisation in Polish. Moreover, the candidate hired is expected to take an active part in organisational work at both faculty and institute level, as well as within the department where the candidate will be employed.

## II) Requirements and qualifications

The contest is open to candidates who meet the requirements set out in Article 113 of the Law on Higher Education and Science of 20 July 2018 (Journal of Laws of 2023, item 742, i.e.) and who meet the following requirements:

1. Completed studies in Polish philology, doctoral degree in literary studies,
2. Proven scientific, teaching and organisational achievements in research institutes or higher education,
3. Proven qualifications in the field of the history of Polish literature of the 19<sup>th</sup> century, especially in the area of research on Romantic literature and culture, confirmed by publications or other documented forms of scientific activity. In justified situations, the selection board reserves the right to request additional external reviews of the candidates' achievements and/or additional documents to assess their qualifications.

## III) Languages requirements

Polish - native

English (fluent) – allowing to conduct lectures in this language

## IV) Required research, research and teaching or teaching experience

- the contest is open to candidates holding a master's degree in Polish philology and a doctoral degree in the discipline of literary studies, specialising in the history of Polish literature of the 19<sup>th</sup> century;
- research output and teaching experience will be assessed by the selection board in proportion to the length of professional experience, thus levelling the playing field between candidates with a recent doctoral degree and those already in academic positions. Any gaps in the academic curriculum vitae will not have a negative impact on the evaluation.

## V) Benefits

- ✓ Atmosphere of respect and cooperation
- ✓ Support for employees with disabilities
- ✓ Flexible working hours
- ✓ Subsidised language learning
- ✓ Subsidised trainings and courses
- ✓ Additional days off for trainings
- ✓ Life insurance
- ✓ Pension scheme
- ✓ Savings and investment fund
- ✓ Preferential loans
- ✓ Additional social benefits
- ✓ Subsidised holidays
- ✓ Subsidised holidays for children
- ✓ 13<sup>th</sup> salary

## VI) Qualification criteria

- a. Research experience: number and quality of previous scientific publications and other scientific

achievements (participation in national and international scientific conferences, grants, participation in research projects, internships, awards, etc.).

- b. Teaching experience consistent with the teaching needs of the courses offered in the Faculty of Polish and Classical Philology.
- c. Organisational experience: organisation of scientific and popularisation events, work in scientific teams.
- d. Planned activities in the field of internationalisation of research (planned grant applications, research projects, publications in languages other than Polish).
- e. Documented knowledge of English or certification of teaching in this language.

## VII) The selection process

- a. The commencement of the work of the selection board no later than 14 days after the deadline for the submission of the application documents.
- b. A formal assessment of the submitted applications.
- c. In the event that the required documents are missing, call for completion of the documentation or provision of additional documents.
- d. The selection of candidates for the interview stage.
- e. An interview with the shortlisted candidates.
- f. The selection board has the right to request external reviews of the candidates' achievements or to ask the candidates to conduct teaching activities in Polish and English with the possibility of their evaluation by students.
- g. The announcement of the results by the chairperson of the selection board and notification to candidates of the outcome of the competition. The information will include a justification and an indication of the strengths and weaknesses of the candidates. The candidates will receive their submitted documents together with the above mentioned information.

## VIII) Professional development prospects

The post holder will have the opportunity of:

- carrying out research related work, both individual and collaborative (including projects conducted at the Institute of Polish Philology,
- cooperating with researchers from the Institute of Polish Philology at the University of Adam Mickiewicz as well as with their domestic and foreign partners,
- consulting the progress of the research work being carried out during scientific meetings and conferences organised at the Institute of Polish Philology,
- having access to scientific development (obtaining habilitation and subsequent professional promotions),
- improving teaching competences through participation in workshops and training courses held at the University of Adam Mickiewicz,
- receiving support related to the preparation and administrative handling of applications for scientific grants; an employed person may apply for funding or co-funding his/her own scientific publications and participation in national and international scientific conferences.

### Information Clause GDPR:

In accordance with Article 13 of the General Data Protection Regulation of 27th April 2016 (Official Journal of the EU L 119 of 04.05.2016), we hereby inform you that:

1. **Administrator:** The Administrator of your personal data is the University of Adam Mickiewicz in Poznań with its headquarters based at: 1 Henryka Wieniawskiego Street, 61-712 Poznań.
2. **Data Protection Officer:** The Administrator has appointed a Data Protection Officer supervising the correctness of personal data processing, who can be contacted via the following e-mail address: [iod@amu.edu.pl](mailto:iod@amu.edu.pl).
3. **Purpose of Data Processing:** The purpose of processing your personal data is to carry out the recruitment process for the indicated position.
4. **Legal Basis:** The legal basis for processing your personal data is Article 6(1)(a) of the General Data Protection Regulation of 27th April 2016 and the Labour Code of 26th June 1974 (Journal of Laws of 1998 N21, item 94 as amended).
5. **Data Storage Period:** Your personal data will be stored for a period of 6 months from the end of the recruitment process.

6. **Data Sharing:** Your personal data will not be made available to other entities, with the exception of entities authorised by law. Access to your data will be granted to persons authorised by the Administrator to process them in the performance of their duties.
7. **Your Rights:** You have the right of access to the content of your data and, subject to the law, the right to rectification, erasure, restriction of processing, the right to data portability, the right to object to processing, and the right to withdraw consent at any time.
8. **Complaints:** You have the right to lodge a complaint with the supervisory authority - the President of the Office for Personal Data Protection, 2 Stawki Street, 00-193 Warsaw.
9. **Provision of Data:** The provision of personal data is obligatory under the provisions of law, otherwise it is voluntary.
10. **Automated Processing:** Your personal data will not be processed in an automated manner and will not be subject to profiling.