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HR EXCELLENCE IN RESEARCH



**VICE-RECTOR  
IN CHARGE OF THE SCHOOL OF LANGUAGES AND LITERATURES  
AT THE ADAM MICKIEWICZ UNIVERSITY, POZNAŃ**

**ANNOUNCES**

**A COMPETITION**

**for the position of Assistant Professor**

**at the Faculty of Polish and Classical Philology**

<b>Basic information</b>
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- 1. Competition reference number: konkurs\_45\_WFPiK\_adiunkt\_1\_2023**
- 2. Research discipline (research field):**  
  
**Literature**
- 3. Number of work hours per week including a task-based work schedule (if applicable):**  
**Full time (40 hours per week)**
- 4. Type of an employment contract and expected duration of employment, i.e.: fixed-term**  
**1 year contract with the possibility of extension**
- 5. Anticipated job starting date:**  
**1 April 2024**
- 6. Workplace location:**  
  
Institute of Classical Philology  
Faculty of Polish and Classical Philology  
Collegium Maius, ul. Fredry 10, 61-701 Poznań
- 7. Application deadline and process:**

**13 March 2024**

**Traditional paper submissions:** Biuro Obsługi Wydziału Filologii Polskiej i Klasycznej, ul. Fredry 10, 61-701 Poznań

**Electronic submissions:** [piotr.urbanski@amu.edu.pl](mailto:piotr.urbanski@amu.edu.pl)

In each case a job reference number should be quoted in the application.

## 8. Required documents

- Application form/letter of the candidate addressed to the Vice-Rector who announcing the competition;
- *Curriculum Vitae*;
- Diplomas or certificates issued by colleges and universities attesting to education and degrees or titles held (in case of academic degrees obtained abroad - the documents must meet the equivalence criteria set out in Article 328 of the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2023, item 742 i.e. as amended; Polish: Dziennik Ustaw 2023 poz.742);
- Information on the Applicant's research, teaching, and organizational achievements:

Academic achievements (with particular focus on Mediterranean Studies):

publications (monographs and peer-reviewed articles, editions and co-editions, translations from English or other foreign languages),

active participation in national and international conferences,

grants (as leader, participant),

current membership of editorial committees of academic journals and publishing series,

foreign and domestic scientific internships (place, type of internship, objectives, results),

awards for scientific activities.

Organisational activities: organisation of conferences and events of a scientific and cultural nature.

Cooperation with national and foreign centres and institutions.

Teaching activities:

teaching activities (type of classes taught, topics and content of education, list of classes taught in foreign languages),

development of study programmes/specialisations,

awards for teaching activities.

Other documents as determined by the competition committee:

Plans for further scientific and teaching development.

Popularisation activities: popular science publications, organisation and conduct of events popularising media culture.

Other activities of the candidate (e.g. volunteering).

Awards and distinctions (other than scientific and teaching awards).

Certificate of knowledge of the English language and/or self-declaration by the candidate of knowledge of English with a declared level of oral and written proficiency and willingness to teach in English, prepare conference presentations, and publish.

- Other documents as determined by the competition committee.
- Consent to the processing of personal data as follows : *In accordance with Article 6 (1) (a) of the General Data Protection Regulation of 27 April 2016. (OJ EU L 119/1 of 4 May 2016) I consent to the processing of personal data other than: first name, (first names) and surname; parents' first names; date of birth; place of residence (mailing address); education; previous employment history, included in my job offer for the purpose of the current recruitment."*

**I) Determination of qualifications: (researcher profile) according to the Euraxess guidelines**

- (R1) First Stage Researcher** (up to the point of PhD)
- X (R2) Recognised Researcher** (PhD holders or equivalent who are not yet fully independent)
- (R3) Established Researcher** (researchers who have developed a level of independence)
- (R4) Leading Researcher** (researchers leading their research area or field)

**II) Job Offer description**

The position of Assistant Professor at the Institute of Classical Philology of the Adam Mickiewicz University is related to the teaching of Mediterranean Studies (first and second degree) in Polish and English.

The teaching duties will include classes related to the teaching of Spanish culture and language as well as in the specialisation of Mediterranean heritage tourism (first degree).

The employed person will conduct undergraduate theses as well as optional classes connected with the aforementioned specialisation in Polish and English. In addition, he/she will be a supervisor of specialisation internships.

**III) Requirements and qualifications**

The competition is open to individuals who meet the requirements specified in Article 113 of the Law on Higher Education and Science of 20 July 2018 (Journal of Laws of 2023, item 742) and who meet the following requirements:

1. a Master's degree in classical philology or Mediterranean studies
2. a doctoral degree in literary studies
3. proven academic achievements
4. proven teaching experience in a higher education institution (other than work experience during doctoral studies)
5. proven professional experience in tourism or cultural institutions of no less than five years
6. documented preparation (courses, training, certificates) to teach selected subjects in the specialisation heritage tourism of the Mediterranean
7. certification in Spanish at a level of not less than C1 with preparation in teaching a foreign language

**IV) Required languages**

8. Polish (native)
9. Latin (good)
10. Italian or Spanish (fluent)
11. English (fluent) - to enable classes to be conducted in the language

**V) Required research, teaching or mixed experience**

Research experience: publications thematically related to Mediterranean studies.

Teaching experience: in teaching Spanish language and issues related to the specialisation of Mediterranean heritage tourism.

## **VI) Benefits**

- ✓ an atmosphere of respect and cooperation
- ✓ supporting employees with disabilities
- ✓ flexible working hours
- ✓ funding for language learning
- ✓ co-financing of training and courses
- ✓ additional days off for education
- ✓ life insurance
- ✓ pension plan
- ✓ savings and investment fund
- ✓ preferential loans
- ✓ additional social benefits
- ✓ leisure-time funding
- ✓ subsidizing children's vacations
- ✓ "13th" salary

## **VII) Eligibility criteria**

1. research works (books, articles, conference presentations), particularly those thematically related to Mediterranean studies
2. a plan for research development in a three-year horizon (current research, publications in preparation)
3. teaching experience in a higher education institution (other than in the doctoral programme), including evaluation of the teaching carried out as part of the competition procedure
4. proven professional experience related to tourism or cultural institutions
5. upgrading of professional qualifications (courses, training, certificates)
6. other achievements (e.g. popular science publications, participation in team projects, conferences, workshops and trainings related to the development of soft skills)

## **VIII) The selection process**

1. Competition committee begins working no later than 14 days after the deadline for submission of documents.
2. Formal evaluation of submitted proposals.
3. Call to provide additional or missing documents if necessary.
4. Selection of candidates for the interview stage.
5. Interviews for candidates who meet the formal requirements.
6. The committee has the right to request external reviews of candidates' work or to ask candidates to conduct teaching assignments in Polish or English with an opportunity for student evaluation.
7. The chair of the competition committee announces the results and informs the candidates. This information will include justification with a reference to candidates' strengths and weaknesses. Submitted documents will be sent back to candidates.

## **IX) Prospects for professional development**

The post holder will have opportunities to:

- to carry out research work related to Mediterranean studies, both individually and in teams (including projects conducted at the Institute of Classical Philology)
- cooperation with researchers from the Institute of Classical Philology, as well as with their national and international partners

- scientific development, including the prospect of obtaining the degree of “doctor habilitowany” (Polish equivalent of double doctorate/Habilitazion/D.Litt. degree) and subsequent professional promotions
- improvement of teaching competences through participation in workshops and trainings conducted at AMU

**RODO Information Clause :**

Pursuant to Article 13 of the General Data Protection Regulation of 27 April 2016. (Official Journal of the EU L 119 of 04.05.2016) we inform that:

1. The controller of your personal data is Adam Mickiewicz University, Poznań with the official seat: ul. Henryka Wieniawskiego 1, 61 - 712 Poznań.
2. The personal data controller has appointed a Data Protection Officer overseeing the correctness of the processing of personal data, who can be contacted via e-mail: iod@amu.edu.pl.
3. The purpose of processing your personal data is to carry out the recruitment process for the indicated job position.
4. The legal basis for the processing of your personal data is Article 6(1)(a) of the General Data Protection Regulation of 27 April 2016 and the Labour Code of 26 June 1974. (Journal of Laws of 1998 N21, item 94 as amended).
5. Your personal data will be stored for a period of 6 months from the end of the recruitment process.
6. Your personal data will not be made available to other entities, with the exception of entities authorized by law. Access to your data will be given to persons authorized by the Controller to process them in the performance of their duties.
7. You have the right to access your data and, subject to the law, the right to rectification, erasure, restriction of processing, the right to data portability, the right to object to processing, the right to withdraw consent at any time.
8. You have the right to lodge a complaint to the supervisory authority - the Chairman of the Office for Personal Data Protection, ul.Stawki 2, 00 - 193 Warsaw.
9. Providing personal data is mandatory under the law, otherwise it is voluntary.
10. Your personal data will not be processed by automated means and will not be subject to profiling.