

**Attachment to Order No 134/2020/2021 of AMU Rector of 13 July 2021
adopting regulations for granting academic scholarships by the Rector of
Adam Mickiewicz University, Poznań to academic teachers as well as
students and doctoral students, financed from AMU scholarship fund
Regulations for granting academic scholarships by the Rector of Adam
Mickiewicz University, Poznań to academic teachers as well as students
and doctoral students, financed from AMU scholarship fund**

§ 1

These Regulations lay down the rules and conditions of using the scholarship fund of Adam Mickiewicz University, Poznań, hereinafter referred to as the "fund", created by the University Senate by means of a resolution on the material and financial plan.

§ 2

1. The Fund shall be used for the following purposes:

- 1) academic scholarships for academic teachers employed in the position of *profesor uczelni* (associate professor) or *profesor* (professor) as of 30 September of the year preceding the year of application and employed as of the date of payment of the scholarship;
- 2) academic scholarships for academic teachers employed in the position of *adiunkt* (assistant professor);
- 3) academic scholarships for students of second-cycle studies or uniform Master's degree studies, subject to § 3 (3).
- 3) academic scholarships for doctoral students.

2. The scholarship referred to in:

- 1) section 1 (1) shall amount to PLN 10,000 per annum;
- 2) section 1 (2) shall amount to PLN 5,000 per annum;
- 3) section 1 (3–4) shall amount to PLN 2,500 per annum.

3. The Rector shall stipulate by way of an order:

- 1) the division of the fund, specifying the eligible groups from among those listed in section 1 (1–4) for whom scholarships shall be designated in a given year;
- 2) the number of scholarships, subject to the rule that the amount of the fund in a given calendar year must not exceed the amount of PLN 1,000,000;

- 3) the list of units whose heads shall be authorised to submit applications for scholarships;
- 4) the time limit for submitting applications for scholarships.
4. The Rector shall provide the order referred to in section 3 to the Student Government and the Doctoral Student Government immediately after its announcement.
5. Scholarships in the amount laid down in section 2 may be paid in instalments (from two to four) or in a single payment. The decision in this respect shall be taken by the Rector.

§ 3

1. The academic scholarships referred to in § 2 (1)(1) may be paid to persons employed in the positions of *profesor uczelni* (associate professor) or *profesor* (professor) (with the exception of the Rector, deputy rectors, deans, and any other heads of units authorised to apply for academic scholarships) who fulfil the following conditions:
 - 1) they had outstanding achievements in scholarly work in the previous calendar year;
 - 2) they ranked highest in the rankings of employees with the highest scholarly output in the previous calendar year, carried out by the relevant organisational units of the University, in the group of persons employed in the positions of *profesor uczelni* (associate professor) or *profesor* (professor);
 - 3) Adam Mickiewicz University, Poznań is their only employer and they are employed on a full-time basis at Adam Mickiewicz University, Poznań.
2. The scholarships referred to in § 2 (1)(2) may be paid to academic teachers employed in the position of *adiunkt* (assistant professor) who meet the following conditions:
 - 1) they had outstanding achievements in scholarly work in the previous calendar year;
 - 2) they ranked highest in the rankings of employees with the highest scholarly output in the previous calendar year, carried out by the relevant organisational units of the University, in the group of persons employed in the positions of *adiunkt* (assistant professor).
3. The scholarships referred to in § 2 (1)(3) may be awarded to students in second-cycle studies or in the final two years of uniform Master's degree studies who fulfil the following conditions:

- 1) they are authors of scholarly publications published in scientific journals during their studies;
- 2) they are actively involved in the activities of student study groups;
- 3) they have a grade average of at least 4.75, including grades earned in the course of first-cycle studies.
4. The scholarships referred to in § 2 (1)(4) may be awarded to doctoral students who fulfil the following conditions:
 - 1) they are enrolled in full-time third-cycle studies;
 - 2) they had outstanding published scholarly achievements in the previous calendar year;
 - 3) their grade average in their second and following years was at least 4.75.
5. Ranking lists of students and doctoral students who meet the criteria laid down in sections 3 and 4, respectively, shall be established by the relevant student governments on the basis of the evaluation criteria for scholarly publications applied at the faculties relevant to the students or doctoral students.

§ 4

1. The academic scholarships referred to in § 2 (1)(1) and (2) shall be granted by the Rector on the basis of an application submitted by the head of the unit referred to in § 2 (3)(3).
2. The applications referred to in section 1 shall be submitted within the time limit set by the Rector according to the specimen constituting Attachment 1 or Attachment 2 hereto, as applicable, and shall be ordered according to the ranks of the achievements of the scholarship candidates.
3. The number of scholarships referred to in section 1 shall be determined by the Rector, taking into account the number of academic teachers employed in a unit in the position of *profesor uczelni* (associate professor), *profesor* (professor), and *adiunkt* (assistant professor) who fulfil the conditions laid down herein.
4. Applications submitted by a dean shall be approved by the dean's council.
5. The scholarships referred to in § 2 (1)(3) and (4) shall be granted by the Rector on the basis of applications submitted by the competent deputy rector in consultation with the relevant student government according to the specimen constituting Attachment 3 hereto.

§ 5

The provisions hereof with regard to the dean shall apply *mutatis mutandis* to the branch director.

Attachment 1 to the REGULATIONS for granting academic scholarships by the Rector of Adam Mickiewicz University, Poznań to academic teachers as well as students and doctoral students, financed from AMU scholarship fund

Application for academic scholarships for academic teachers employed in the positions of *profesor uczelni* (associate professor) and *profesor* (professor) at the Faculty

Ranking list of scholarship candidates (full name)

1. Prof. dr hab.....
2. Prof. dr hab.....
3. Prof. dr hab.....
4. Prof. dr hab.....
5. Prof. dr hab.....

I enclose individual reasons for each candidacy, approved by the dean's council, including a list of scholarly publications and other scholarly achievements during the preceding year.

Dean of the Faculty

Attachment 2 to the REGULATIONS for granting academic scholarships by the Rector of Adam Mickiewicz University, Poznań to academic teachers as well as students and doctoral students, financed from AMU scholarship fund

Application for academic scholarships for academic teachers employed in the positions of *adiunkt* (assistant professor) at the Faculty

Ranking list of scholarship candidates (full name)

1. Dr.....
2. Dr
3. Dr
4. Dr
5. Dr

I enclose individual reasons for each candidacy, approved by the dean's council, including a list of scholarly publications and other scholarly achievements during the preceding year.

Dean of the Faculty

Attachment 3 to the REGULATIONS for granting academic scholarships by the Rector of Adam Mickiewicz University, Poznań to academic teachers as well as students and doctoral students, financed from AMU scholarship fund

Application for academic scholarships for doctoral students/students*

Ranking list of scholarship candidates (full name)

- 1.
- 2.
- 3.
- 4.
- 5.

Deputy Rector

delete as appropriate