

# **PRORECTOR AND THE DIRETOR OF SCHOOL OF HUMANITIES OF ADAM MICKIEWICZ UNIVERSITY IN POZNAŃ**

**ANNOUNCES**

**A COMPETITION**

**for the position of post-doc**

**at the Faculty of Archaeology**

**in the project**

# **“The character, occupation and exploitation of the offsite zone of the Neolithic settlement at Çatalhöyük, Turkey”**

**number 2020/39/B/HS3/02405**

**Basic information**

1. **Number of work hours per week including a task-based work schedule (if applicable): full-time - 40 hours per week in a task-based work time system**
2. **Type of an employment contract and expected duration of employment: temporary contract for 8 months (15.10.2025 – 14.06.2025)**
3. **Anticipated job starting date: Oct 15, 2025**
4. **Workplace location: Faculty of Archaeology, Adam Mickiewicz University in Poznań**
5. **Monthly salary: gross amount - 7 700,00 PLN**
6. **Application deadline and process: Due to 1.10.2025 and send to adress: arekmar@amu.edu.pl**
7. **Required documents**

* Application form/letter of the candidate;
* *Curriculum Vitae;*
* Diplomas or certificates issued by colleges and universities attesting to education and degrees or titles held (in case of academic degrees obtained abroad - the documents must meet the equivalence criteria set out in Article 328 of the Act of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2024, item 1571 i.e. as amended; Polish: Dziennik Ustaw 2024 poz. 1571 z późn. zmianami);
* Information on the Applicant’s research, teaching and organizational achievements,
* Consent to the processing of personal data as follows : *In accordance with Article 6 (1) (a) of the General Data Protection Regulation of 27 April 2016. (OJ EU L 119/1 of 4 May 2016) I consent to the processing of personal data other than: first name, (first names) and surname; parents' first names; date of birth; place of residence (mailing address); education; previous employment history, included in my job offer for the purpose of the current recruitment.";*

**Conditions of the competition determined by the competition** **committee**

1. **Determination of qualifications: (researcher profile) according to the Euraxess guidelines**

* **(R1)** **First Stage Researcher** (up to the point of PhD)

**X (R2)** **Recognised Researcher** (PhD holders or equivalent who are not yet fully

independent)

* **(R3) Established Researcher** (researchers who have developed a level of independence)
* **(R4) Leading Researcher** (researchers leading their research area or field)

https://euraxess.ec.europa.eu/europe/career-development/training-researchers/research-profiles-descriptors)

1. **Job Offer description**

The post-doc is required to carry out the work planned in the project related to the integration of the data acquired throughout its duration, aimed at the reconstruction of the layout of the Neolithic settlement at Çatalhöyük and its immediate environment in a diachronic perspective. He/she is expected to analyse all archaeological and environmental data and comprehensively integrate them to explain the character, occupation and exploitation of the offsite zone of the settlement. The work involves a preparation of at least two scholarly articles in peer-reviewed journals in collaboration with other members of the research team.

1. **Requirements and qualifications**

The competition is open to individuals who meet the requirements specified in Article 113 of the Law on Higher Education and Science of 20 July 2018 (Journal of Laws of 2024, item 1571 i.e. as amended) and who meet the following requirements:

1. Archaeology – the ability to place the development of the prehistoric settlement in a broader environmental and societal context
2. Data Management – the ability to integrate settlement and offsite data and manage them in appropriate formats and structures relative to spatial and other quantitative data.  Ability to use GIS packages such as ArcMap or QGIS.  Production of high-quality metadata to enable data and workflows to be reproduced.
3. ArcGIS StoryMaps or Similar – ability to produce integrated spatial, visual and textual information in a structured and visually appealing way for outreach
4. **Required languages**
   * + 1. **Language: English**
       2. **Level: fluent**

1. **Required research, teaching or mixed experience**
2. Photogrammetry experience – structure from motion
3. Simple statistical analyses using reproducible workflows (e.g. using R or Python).
4. Preferred experience with excavation recording/documentation
5. GPS / Field data collection
6. Ability to manage/arrange/organise translations when necessary
7. Preferable web design – ability to design and manage a simple website using WordPress or similar web-management software.
8. **Benefits**

* an atmosphere of respect and cooperation
* supporting employees with disabilities
* flexible working hours
* funding for language learning
* co-financing of training and courses
* additional days off for education
* life insurance
* pension plan
* savings and investment fund
* preferential loans
* additional social benefits
* leisure-time funding
* subsidizing children's vacations
* "13th" salary

1. **Eligibility criteria**
2. Georeferencing competences
3. ArcGIS comperences
4. Spatial Data Management competences
5. **The selection process**
6. Competition committee begins working no later than 14 days after the deadline for submission of documents.
7. Formal evaluation of submitted proposals.
8. Call to provide additional or missing documents if necessary.
9. Selection of candidates for the interview stage.
10. Interviews for candidates who meet the formal requirements.
11. The chair of the competition committee announces the results and informs the candidates. This information will include justification with a reference to the candidates' strengths and weaknesses. Submitted documents will be sent back to candidates.

**RODO Information Clause :**

Pursuant to Article 13 of the General Data Protection Regulation of 27 April 2016. (Official Journal of the EU L 119 of 04.05.2016) we inform that:

1. The controller of your personal data is Adam Mickiewicz University, Poznań with the official seat: ul. Henryka Wieniawskiego 1, 61 - 712 Poznań.
2. The personal data controller has appointed a Data Protection Officer overseeing the correctness of the processing of personal data, who can be contacted via e-mail: iod@amu.edu.pl.
3. The purpose of processing your personal data is to carry out the recruitment process for the indicated job position.
4. The legal basis for the processing of your personal data is Article 6(1)(a) of the General Data Protection Regulation of 27 April 2016 and the Labour Code of 26 June 1974. (Journal of Laws of 1998 N21, item 94 as amended).
5. Your personal data will be stored for a period of 6 months from the end of the recruitment process.
6. Your personal data will not be made available to other entities, with the exception of entities authorized by law. Access to your data will be given to persons authorized by the Controller to process them in the performance of their duties.
7. You have the right to access your data and, subject to the law, the right to rectification, erasure, restriction of processing, the right to data portability, the right to object to processing, the right to withdraw consent at any time.
8. You have the right to lodge a complaint to the supervisory authority - the Chairman of the Office for Personal Data Protection, ul.Stawki 2, 00 - 193 Warsaw.
9. Providing personal data is mandatory under the law, otherwise it is voluntary.
10. Your personal data will not be processed by automated means and will not be subject to profiling.

**PROCEDURE FOR REPORTING VIOLATIONS OF THE LAW**

Recruitment: Positions and Competitions for Academic Teachers: Information on the internal reporting procedure referred to in the Act of 14 June 2024 on the Protection of Whistleblowers (Journal of Laws, item 928), announced by Regulation No. 5/2023/2024 of the Rector of Adam Mickiewicz University, Poznań of 17 September 2024 concerning the introduction of the Internal Reporting Regulations regarding the breach of law and follow-up actions at Adam Mickiewicz University, Poznań. Below are links to the regulation together with its annexes:

[Ordinance No. 520232024.pdf](https://uam.sharepoint.com/:b:/r/sites/7117040000/Dokumenty%20udostpnione/Sygnali%C5%9Bci/Ordinance%20No.%20520232024.pdf?csf=1&web=1&e=GjQbDd)

[Rules for submissions.pdf](https://uam.sharepoint.com/:b:/r/sites/7117040000/Dokumenty%20udostpnione/Sygnali%C5%9Bci/Rules%20for%20submissions.pdf?csf=1&web=1&e=q9hTE4)

[Information clause - whistleblowers.pdf](https://uam.sharepoint.com/:b:/r/sites/7117040000/Dokumenty%20udostpnione/Sygnali%C5%9Bci/Information%20clause%20-%20whistleblowers.pdf?csf=1&web=1&e=dZkA7w)